

## Racket Control Requirements

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The purpose of this document is to describe what requirements the tournament organizers, should take care of, regarding Racket Control, racket preparation and call areas.

### **Preparation of the facilities and volunteers:**

1. Before the event starts, the tournament organizers provide and equip the required facilities two days before the competition starts. The referee or his/her assigned deputy referee will need to set up the room in the morning of the day before the competition and train the volunteers. In the afternoon of the day before the competition starts they must be ready to do voluntary testing.
2. The organizers must appoint a contact person (with e-mail address), who will deal with any issue regarding racket testing (e.g. devices, copies, facilities, volunteers, contact with the referee or assigned deputy referee etc).
3. The tournament organizers must appoint a number of volunteers for racket testing. The number depends on the event and the number of umpires.
4. The organizers copy and assist in the preparation of all required forms and announcements for Racket Control before the competition. The referee or assigned deputy referee will contact the organizers in order to give them the final guidelines for the preparation of the documents.
5. In case there are 2 venues or 2 playing halls a significant distance apart, an additional RCC and call area with equipment, facilities and volunteers as mentioned above is required.

### **Racket preparation area:**

At all ITTF events, a properly ventilated racket preparation area shall be provided for the attachment of racket coverings to rackets, and liquid adhesives shall not be used anywhere else at the playing venue.

"Playing venue" means that part of the building used for table tennis and its related activities and facilities and public area.

*Location:* should be:

- If outside (under a roof), not exposed to rain or wind, but well ventilated.
- If inside (largely open to fresh air, well ventilated), preferably next to the practice area but *not* be in narrow dressing rooms or corridors.
- In both cases, access to the public must be prohibited.

*Size and equipment:*

- The size: for 20 players at the same time: at least 40 m<sup>2</sup>, 20 seats with tables
- Several bins.

*Information:*

Location indicated:

- On the venue map given to participants
- By arrows in the venue.

## **Racket control centre (RCC)**

1. An RCC shall be established at all ITTF World Title and Olympic and Paralympic events as well as at assigned ITTF World Tour and Junior Circuit events and may be established at Continental and Regional competitions. The umpires will test rackets, according to the policy and procedure established by the Executive Committee on recommendation from the Equipment and Umpires' and Referees' Committees, to ensure that rackets abide by all ITTF regulations including, but not limited to, racket covering thickness, flatness and presence of harmful volatile organic compounds.
2. The organizers must provide an RCC that meets the following specifications. For large events as World Championships, Olympic or Paralympic Games the room size will be larger as more equipment will be needed.

### *Room size and equipment:*

- about 30 m<sup>2</sup>
- overall well lit + 60W table lamp
- opening window or ventilated but no airflow
- room temperature between 20°C and 25°C (never more)
- 230V plug
- locker of about 0.25 m<sup>3</sup> with keys
- lockable door with key
- 6-12 seats/chairs
- 3-6 tables (depending on the event) 120cm x 80cm
- 1 small bin, 1 bigger bin
- Photocopier available as close as possible to the RCC
- Internet connection
- At World Championships, Olympic and Paralympic Games a computer shall be available in the RCC.

## **Call area:**

### *Room size and equipment:*

- Minimum 30 m<sup>2</sup> for a tournament with a maximum 8 competition tables.

If there are more than 8 competition tables:

8-16 tables: 45 m<sup>2</sup>

17-25 tables: 60m<sup>2</sup>

- well lit
- 230V plug
- locker of about 0.25m<sup>2</sup> with key
- Internet connection
- 5 tables 120 x 80cm per 8 competition tables
- 1 table tennis table per 8 competition tables for ball selection
- Boxes for 3 balls: 3 per competition table
- 1 cupboard for rackets, which have been tested and will be collected by players later
- Paper bags or equivalent (12 bags x each competition table) and stickers (10 per 1 table) - the bags should be big enough to fit 1 racket
- 3 clipboards per competition table
- office material (e.g. pens, paper, highlighter etc)
- 2 large bins

### *Information to the participants (players, officials, umpires):*

Location of the RCC and the call area should be indicated on the venue map given to the

participants, by:

- Numerous signs with arrows inside the venue and
- On the door of the RCC.

*Room location:*

The RCC should be as close as possible to the main hall of the competition, next to the call area.

*Continuous information to the referee or assigned deputy referee:*

The referee or assigned deputy referee should have:

- A pigeonhole provided with two sets of all communications to associations, players or officials
- Updated playing program and changes
- Final list of participants with their numbers and associations
- Results
- TV-transmitted or recorded matches

*Testing equipment:*

- The ITTF will provide the testing equipment.
- The organizer may be asked to refund the ITTF 50% of the shipment costs for RAE equipment at the World Championships and 100% in the case of Olympic and Paralympic Games.

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